



## **DELCO STRONG – ROUND 2**

Nonprofit Fund

\$4,000,000

**Program Guidance:** **Wednesday, June 24, 2020**

**Purpose of Program:** To support Delaware County’s nonprofit organizations’ continued operations in light of the costs of business interruptions caused by required closures and additional expenses related to compliance with public health requirements, in each case as a result of the coronavirus public health emergency.

**Application Period:**

- NO paper applications (online submission only).
- Online application submission accepted Tuesday, July 7, 2020, at 9:00 am through Tuesday, July 21, 2020, by 5:00 pm.

**Response Period:**

- Grant announcements anticipated by August 23, 2020.
- Grant distributions anticipated by August 31, 2020

**Total Program Amount: \$4,000,000**

**Grant Amount:**

**Grant amounts will be calculated based upon the following factors, subject to the maximum amounts set forth below:**

- A. One-third (1/3) of fiscal year 2019 operating expenses; PLUS
  - B. The cost of additional expenses related to compliance with public health requirements
- Under \$1,000,000 in annual revenue can apply for funds up to \$25,000.
  - \$1,000,001 - \$2,500,000 in annual revenue can apply for funds up to \$35,000.
  - \$2,500,000 - \$5,000,000 in annual revenue can apply for funds up to \$40,000.
  - \$5,000,001 - \$9,000,000 in annual revenue can apply for funds up to \$50,000.



**Requirements:**

- The organization must be a nonprofit, 501(c)3 organization
- The organization must be headquartered in Delaware County as evidenced by the organization’s legal address in Box C of the IRS 990.
- The organization must deliver services in Delaware County.
- The organization cannot exceed revenue of \$9M annually, as shown on the organization’s most recent 990 tax filing (or financial statements if the organization is too small to file a 990 (see below).

**Priority Preference for Grant Funding:**

- Organizations with substantial economic loss as a result of the coronavirus pandemic
- Organizations with substantial costs to comply with public health requirements as result of the coronavirus pandemic
- Organizations that are woman, veteran and/or minority-led, and organizations with boards that have 1/3-woman, veteran and/or minority-led membership.

**Ineligible Entities:**

- Organizations not headquartered in Delaware County, PA, as evidenced by the organization’s legal address in Box C of the IRS 990.
- Organizations not delivering services in Delaware County.
- Organizations that did not experience revenue loss due to the coronavirus pandemic and/or organizations that have no additional costs associated with the coronavirus pandemic
- Organizations that were not operational as of December 30, 2019
- Government or government-owned or controlled entities
- Churches or religious organizations with respect to their primarily religious activities and/or their activities which limit participation to members of the church or religious organization
- For-profit businesses. (See Delaware County) <https://delcostrong.delcopa.org>)
- Private clubs/organizations that limit membership for reasons other than capacity
- Organizations primarily engaged in lobbying or political activities
- Organizations with annual revenue that exceeds \$9M
- Organizations NOT compliant with all federal, state, & local laws, including taxation.



- Organizations that are not in compliance with current public health guidelines.
- Organizations that have not complied with coronavirus pandemic phased re-opening restrictions.

**Required for Application:**

- 1) A full completed copy of the organization's most recent IRS 990 filing.  
**NOTE:** If your annual revenue (line 12) is **less than \$50,000**, and thus an IRS 990 is not filed, please submit your organization's accountant or internally prepared Statement of Activities for the most recent full fiscal year.
- 2) Accountant or internally prepared Audit for the organization's most recent fiscal year.  
**NOTE:** A charitable organization with annual contributions of \$750,000 or more must file an audited financial statement prepared by an independent CPA. A charitable organization with annual contributions less than \$750,000 and at least \$250,000 must file a financial statement that is reviewed or audited by an independent CPA. A charitable organization with annual contributions less than \$250,000 and at least \$100,000 must have a compilation, review, or audit of its financial statements prepared by an independent CPA.
- 3) Financial statements for the quarter of April, May, and June 2020. Will accept financial statements for the period of January - May 2020.
- 4) Monthly budget or financial projections for period July 1 – December 30, 2020
- 5) Description of any additional costs incurred or anticipated to be incurred prior to December 30, 2020, to comply with public health requirements as result of the coronavirus pandemic, together with appropriate backup materials (invoices, purchase orders, estimates, etc.). This may include expenses related to transitioning to virtual operations.

***Any submitted internally prepared financial statements shall have at least the same level of detail for revenues and expenses as provided in a Form 990.***

**DO NOT SUBMIT BANK STATEMENTS AS FINANCIAL STATEMENTS**