



Position: Case Manager 1

Program: Healthy Start

Supervised By: Healthy Start Team Leader

Salary: \$36,400

FTE: 1.0 FTE

Benefits: (Full-Time) Medical, FSA, HSA, Dependent FSA, Limited FSA, Vision, and Dental Benefits
Employee Assistance Program
Retirement Plan with Employer Matching
Paid Maternity (Childbirth) and Parental Leave

Responsibilities

The Case Manager is responsible for providing telephonic case management to 30-40 low/moderate risk pregnant and postpartum participants. Case managers provide periodic home visits which may include education and completion of evaluations and screenings. Case managers assist participants in identifying barriers to accessing health and social services and collaborate with participants and service providers in eliminating these barriers. Case managers work with participants in the development and monitoring of goals. Case managers work closely with other agencies and programs to ensure families receive appropriate and adequate support. Responsibilities also include participation in outreach and recruitment strategies to identify potential participants, documentation of contacts, data entry, and progress reports.

Qualifications:

- High School diploma with 5 years of experience, a bachelor's degree in Human Services preferred.
- Experience working with and delivering case management services to vulnerable populations.
- Experience in Maternal and Child Health issues is a plus.
- Experience working with diverse populations, communities, and organizations.
- Strong interpersonal and organizational skills
- Excellent written and verbal communication skills
- CPR certification is required.
- Child abuse clearances as mandated by PA Act 33 are required.
- Valid driver's license required
- Basic computer, typing, and data entry skills with the ability to use Microsoft Office Suite.

Physical Requirements:

- Able to sit and drive for lengthy periods of time to visit clients
- Able to carry and move supplies for visits up to 25lbs.
- Will require fine motor skills for typing and writing notes and data entry

The Foundation for Delaware County has the following mandates:

- Annual Influenza Immunization (**during flu season**)
- COVID-19 Vaccinations, including the **Bivalent Booster**
- All **nonvaccinated** new hires **must have the COVID-19 vaccinations before their start date.**

As an organization with public health programs, we must continue to protect the safety of our clients, our community, and ourselves by doing all we can to reduce the impact of COVID-19 and the Influenza disease.

The Foundation for Delaware County is an Equal Opportunity Employer with a culture of high performance and continuous improvement that values learning and a commitment to quality. We use a supportive and collaborative approach in both our internal operations and throughout our work with the community partners in Delaware County.

This position is grant-funded and contingent upon grant funding. If the grant funding is exhausted, this position may be reduced in hours or eliminated.

Interested applicants should send a resume and cover letter to:

HumanResources@delcofoundation.org